

## Annual Quality Assurance Report (AQAR)

Name of the Institution: Bhalonath College, Dhubri, Assam

July 1, 2012 to June 30, 2013

### 1. Kindly provide the Details of the institution

Name of the institution : BHOLANATH COLLEGE  
Year of Establishment of the Institution : 1946  
Address Line 1 : W/No 15  
Address Line 2 : P. O. Bidyapara  
City/Town : DHUBRI  
State : Assam  
Postal Code : 783324  
Email Address : bncollege@ bncollege.org.in

### 2. NAAC Accreditation/Reaccreditation Details

Year of Accreditation : 2004  
Reaccreditation : 2011  
Current Grade : B  
CGPA : 2.82

### 3. Institutional Status

University :  
State :  
Central :  
Deemed :  
Private :  
Affiliated College : ✓  
Constituent College :  
Autonomous college of UGC :  
Regulatory Agency approved Institution :

#### **4. Contact Person Details**

Name of Head of Institution : Dr. Ahijuddin Sheikh  
Contact Phone : 03662-230573  
Email : bncollege46@ gmail.com  
Website URL : www. bncollege.org.in  
Name of IQAC co-ordination : Noor Hussain  
Email : hussainn702@ gmail.com

## SECTION 1

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution buildings

### **5. Number of academic programmes existing (Enter a number; 0 for nil)**

Undergraduate (BA/B.Sc/B. Com etc.)	: BA, BSc, BCom
Post Graduate (MA/M.Sc/M. Com etc.)	: Nil
Research Programmes (M. Phil/Ph. D)	: Nil
Certificate Programmes	: Nil
Professional Programmes (B. Tech/ M.Tech /B.Ed /M. Ed/ Medicine/Pharmacy/ Paramedical/ Nursing etc)	: BCA
Other value added programmes	: Nil
Any other programme offered (Specify)	: Nil

### **6. Details of Programme Development (Enter a number; 0 for nil)**

New programmes added during the year	: Nil
New programmes designed	: Nil
Programme under revision	: Nil
Interdepartmental collaborative programmes	: BIOTECH, BCA, BCom
Inter institutional collaborative programmes	: Nil
Number of review committee	: 0
Recommendations implemented (Total)	
Number of NAAC peer team recommendations implemented	: 04
Number of UGC/any other expert committee recommendations implemented	: 0
Number of review committee recommendation under implementation	: 0
Number of NAAC peer team recommendation under implementation	: 02
Number of UGC/any other expert committee recommendation under implementation	: 0

## **7. Faculty Details (Enter a number; 0 for nil)**

Total faculty strength required as per norms for all programmes	: 86
Total faculty on rolls	: 74
Faculty added during the year	: 02
Faculty positions vacant	: 08
Faculty left during the year	: 01
Total number of visiting faculty	: Nil
Total number of guest faculty	: Nil

## **8. Qualification of Faculty**

Ph D and above	: 19
M. Phil	: 21
Masters	: 74
Any other (Specify)	10

## **9. Faculty qualification Improvement**

Ph D awarded to existing faculty	: 02
M. Phil awarded to existing faculty	: Nil
Any other degree awarded to existing faculty	: Nil

## **10. Administrative Staff Details (Enter a number; 0 for nil)**

Administrative Staff (total sanctioned)	: 02
Administrative Staff (actual strength)	: 02
Added during the year of reporting	: Nil
Left during the year	: Nil
Number of posts vacant	: Nil

## **11. Technical Support Staff Details (Enter a number; 0 for nil)**

Technical Support Staff (total sanctioned strength)	: 0
Technical Support Staff (actual strength)	: 0
Added during the year	: 0
Left during the year	: 0
Number of posts vacant	: 0

## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and process which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and

### 12. Establishment details

Year of establishment of IQAC	DD	MM	YYYY
	01	03	2002

### 13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	: 13
Number of Alumni in IQAC	: 2
Number of Students in IQAC	: 0
Number of faculty in IQAC	: 9
Number of Administrative Staff in IQAC	: 2
Number of Technical Staff in IQAC	: 0
Number of Management Representatives	: 2
Number of External experts in IQAC	: 1
Number of any other Stakeholder and community representatives	: 0

### 14. IQAC Meetings

Number of IQAC meetings held during the year	: 04
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### 15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

No      ✓

### 16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	: 0
Number of value added programmes proposed	: 1
Number of skill oriented programmes proposed	: 1

Number of faculty competency and development programmes proposed	: 1
Number of other staff development programmes proposed	: 1
Number of student mentoring programmes proposed	: 0
Number of co-curricular activities proposed	: 2
Number of inter developmental cooperative schemes proposed	: 0
Number of community extension programmes proposed	: 1
Any other programmes proposed (Specify)	: 0

### **17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)**

Number of academic programmes implemented	: 0
Number of value added programmes implemented	: 01
Number of skill oriented programmes implemented	: 0
Number of faculty competency and development programmes implemented	: 0
Number of other staff programmes implemented	: 0
Number of student mentoring programmes implemented	: 0
Number of co-curricular activities programmes implemented	: 01
Number of inter departmental cooperative programmes implemented	: 0
Number of community extension programmes implemented	: 01
Any other programmes suggested that are implemented (specify)	: 0

### **18. IQAC Seminars and Conferences (Enter a number; 0 for nil)**

Number of seminars/conferences/workshops organised by IQAC	: 01
Number of participants from the institution	: 60
Number of participants from outside	: 50
Number of external experts invited	: 02
Number of external conferences/seminars/ workshops on institutional quality attended	: 01

Number of events conducted with IQAC of other institutions : 0

as collaborative

**19. Did IQAC receive any funding from UGC during the year?**

Yes

No       √

**20. If the response to Qn. 19 is Yes, please provide the amount received from UGC (Input 0-if NA/NIL-). Any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC :

Amount Received from any other source including the :

college management

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- IQAC ensures the implementation of the academic calendar. It collects the Students' feedback at the end of the academic session, analyses them and places them in the academic council of the college.
- IQAC helps the authority in maintaining the overall academic atmosphere of the college.

### SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed

#### **22. Academic Programmes**

Number of new academic programmes developed or designed : 0

by faculty

Number of faculty members involved in curriculum : 2

restructuring/revision/syllabus development

Number of programmes in which evaluation process : 0

reformation taken up and implemented

Number of active teaching days during the current academic : 251

year

Average percentage of attendance of students : 82%

Percentage of classes engaged by guest faculty and temporary : 0

teachers

Number of self financed programmes offered : 3

Number of aided programmes offered : 0

Number of programmes discontinued during the year : 0

#### **23. Whether any systematic student feedback mechanism is in place?**

Yes

No

#### **24. Feedback Details (If answer to Question 20 is Yes)**

100 %

#### **25. Is feedback for improvement provided to the faculty?**

Yes

No

#### **26. Faculty Research, Projects, and Publication details for the year**

Number of major research projects undertaken during the year : 0

Number of minor research projects undertaken during the year : 01

Number of major ongoing projects : 03



Number of minor ongoing projects	: 0
Number of major projects completed	: 01
Number of minor projects completed	: 03
Number of major project proposal submitted for external funding	: 02
Number of minor project proposal submitted for external funding	: 0
Number of research publications in peer reviewed journals	: 06
Number of research publications in international peer reviewed journals	: 04
Number of research publications in national peer reviewed journals	: 10
Number of research papers accepted for publication in international peer reviewed journals	: 01
Number of research papers accepted for publication in national peer reviewed journals	: 04
Average of impact factor of publications reported	: 1.66 & 3.5
Number of books published	: 06
Number of edited books published	: 12
Number of books (single authored) published	: 04
Number of books (co-authored) published	: 01
Number of conferences attended by faculty	: 22
Number of international conferences attended	: 09
Number of national conferences attended	: 22
Number of papers presented in conferences	: 16
Number of papers presented in international conferences	: 05
Number of papers presented in national conferences	: 11
Number of conferences organized by the institution	: 03
Number of faculty acted as experts resource persons	: 05

Number of faculty acted as experts resource persons- international	: 01
Number of faculty acted as experts resource persons-national	: 03
Number of collaboration with international institutions	: 0
Number of collaboration with national institutions	: 0
Number of linkages created during the year	: 0
Total budget for research for current year as a percentage of total institution budget	: 0
Amount of external research funding received in the year	: 0
Number of patents received in the year	: 0
Number of patents applied for the year	: 0
Number of research awards/recognitions received by faculty and research fellows of the institute in the year	: 0
Number of PhDs awarded during the year	: 02
Percentage of faculty members as external experts/resource persons/reviewers/referees or any other significant research activities	: 5.4

## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development for development and inclusive practices

### **27. Student Details and Support Mechanisms**

The total intake of students for various courses : 1772  
(Sanctioned)

Actual enrolment during the year : 1772

Student dropout percentage during the year : 2%

Success percentage in the final examination across the courses : 77%

Number of academic distinctions in the final examination and percentage : 17

Number of students who got admitted to institutions of national importance : 0

Number of students admitted to institutions of abroad : 0

Number of students qualified in UGC NET/SET : 0

Number of students qualified GATE/CAT/other examination (Specify) : 0

### **28. Does student support mechanism exist for coaching for competitive examinations?**

Yes      ✓

No

### **29. Students participation, if response is yes to Qn, 27**

Number of students participated : 33

### **30. Does students counselling and guidance service exist?**

Yes      ✓

No

### **31. Student participation, if answer to Qn. 29 is yes**

Number of students participated : 62

### **32. Career Guidance**

Number of career guidance programmes organized : 02  
Percentage of students participated in career guidance programmes : 42%

### **33. Is there provision for campus placement?**

Yes

No ✓

### **34. If yes to Qn. 32**

Number of students participated in campus selection programmes :

Number of students selected for placement during the year :

### **35. Does gender sensitization program exit?**

Yes ✓

No

### **36. If Answer is Yes to Qn. 34**

Number of programmes organized : 01

### **37. Student activities**

Number of students participated in external cultural events : 01

Number of prizes won by students in external cultural events : 0

Number of cultural events conducted by the institute for the students : 05

Number of students participated in international sports and games events : 0

Number of students participated in national level sports and games events : 0

Number of students participated in state level sports and games events : 0

Number of students participated in university level sports and games events : 0

Number of prizes won by students in international sports and games events	: 0
Number of prizes won by students in national sports and games events	: 0
Number of prizes won by students in state level sports and games events	: 0
Number of prizes won by students in university level sports and games events	: 0
Number of sports and games events conducted by the institute for the students	: 12

### **38. Composition of students**

Percentage of Scheduled Caste	: 6%
Percentage of Scheduled Tribe	: 2%
Percentage of other backward communities	: 12.5%
Percentage of women students	: 26%
Percentage of physically challenged	: 0
Percentage of rural students	: 66%
Percentage of urban students	: 34%

### **39. Scholarship and Financial Support**

Number of students availing financial support from the institution	: 525
Amount disbursed as financial support from the institution	: Six lac nineteen thousand
Number of students awarded scholarship from the institution	: 0
Number of students received notable national/international achievements/recognition	: 0

### **40. Student activities**

Number of community upliftment programmes initiated by students	: 01
Number of literary programmes initiated by students	: 01

Number of social action initiatives based on science/environment initiated by students : 01  
Number of student research initiatives : 0

**SECTION V**

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created?**

Yes

No

**42. If the answer for Qn. 41 is Yes, is the plan Implemented and monitored?**

Yes

No

**43. Whether benchmarking is created for institutional quality management effects?**

Yes

No

**44. If the answer for Qn. 43 is Yes, please list the benchmarking in various areas of development in bullet format**

**45. Is a Management Information System (MIS) in place?**

Yes

No

**46. If answer to question 45 is Yes, please provide details of MIS applied to**

- 1. Administrative procedures including finance :
- 2. Student admission ;
- 3. Student records :
- 4. Evaluation and examination procedures :
- 5. Research administration :
- 6. Others :

(enter the respective details corresponding to the serial numbers)

**47. Existence of learning management**

	Yes	No
e-database in library	√	
ICT and smartclass room	√	
e-learning sources (e-Books, e-Journal)	√	
Production of teaching modules	√	
Interactive learning facilities		√

**48. Internal resource mobilization: Kindly provide the amount contributed**

Research	: Nil
Consultancy and training	: Nil
Student contribution	: Rs. 4,30,000/-
Alumni contribution	: nil
Wellwishers	:

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	: 90 lac
Amount spent for student welfare	: Six lac nineteen thousand
Amount spent for staff welfare	: 0

**50. Is delegation of authority practiced**

Yes        √  
No

**51. Does grievance redressal cell exist?**

	Yes	No
Faculty		√
Students	√	
Staff		√

**52. Grievances received from faculty and resolved (Enter a number; 0 for nil)**

Number of grievance received	: 0
Number of grievance resolved	: 0

**53. Number of grievance received from students and resolved(Enter a number; 0 for nil)**

Number of grievance received : 03

Number of grievance resolved : 03

**54. Number of grievance received from other staff and resolved(Enter a number; 0 for nil)**

Number of grievance received : 0

Number of grievance resolved : 0

**55. Has the institution conducted any SWOT during the year**

Yes

No ✓

**56. The SWOT analysis was done by internal or by external agency**

Internal

External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

**58. Kindly provide three identified weaknesses from SWOT Analysis (in bullet format)**

**59. Kindly provide two opportunities identified from SWOT Analysis (in bullet format)**

**60. Kindly provide two identified challenges/threats from SWOT Analysis (in bullet format)**

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**



**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

- The NAAC is playing a significant role in enhancing the quality of education in the college and universities of India. However, the NAAC may formulate separate criteria for assessing the colleges and the universities.

## BEST PRACTICES

### I. Display Board at Central Library

***Goal of the practice:*** To prepare a display board at the central library incorporating the most important news headlines published in leading dailys.

***The Process:*** The central library of the college subscribes 10 number of local and national daily news papers. The important news headlines published in each papers are noted down on a display board at the library corridor.

***The Impact of the practice:*** The students are found to be more interested to visit the library and their interest on current affairs seems to have increased.

***Resources required:***

- The display board, marker pen
- Financial support of the college for subscribing news papers
- Competent library stuff

***For further details/  
contact person:*** The Principal/Librarian  
B. N. College  
Dhubri – 783324  
Tel: 03662 230573  
Web: [www.bncollege.co.in](http://www.bncollege.co.in)

## **II. Financial Assistance to the Needy Students**

***Context:*** A good number of students of the college come from the economically backward families including some living below the poverty line. Scholarships from govt. and other sources do not cover them all. The college set up a 'Students' Aid Fund' with contribution from students only.

***Objectives:*** To lend a helping hand to the needy students and to contribute to the inclusive growth of society.

***The practice:*** The college collects a lump sum amount from the students at the time of admission for the 'Students' Aid Fund'. The principal notifies to the students to apply for financial help with supporting documents (eg., BPL card etc). The list of the beneficiaries is finalized by a committee of teachers in consultation with the principal. An amount of Rs. 36460 was distributed among 30 students for the session 2012-2013.

***Impact:*** The practice has made a great impact on the students and society as well.

***For further details/  
contact person:*** The Principal  
B. N. College  
Dhubri – 783324  
Tel: 03662 230573  
Web: [www.bncollege.co.in](http://www.bncollege.co.in)