

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016 - 2017

1. Details of the Institution

1.1 Name of the Institution

B. N. College

1.2 Address Line 1

College Road

Address Line 2

P.O. Bidyapara

City/Town

Dhubri

State

Assam

Pin Code

783324

Institution e-mail address

Bncollege46@gmail.com

Contact Nos.

09854089059

Name of the Head of the Institution:

Dr. Dhruba Chakrabortty

Tel. No. with STD Code:

03662 230573

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	2004-2010
2	2 nd Cycle		2.82	2011	2011-2016
3	3 rd Cycle	B ⁺	2.62	2016	2017-2021
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR (DD/MM/YYYY)
- ii. AQAR (DD/MM/YYYY)
- iii. AQAR (DD/MM/YYYY)
- iv. AQAR (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BCA

1.11 Name of the Affiliating University (for the Colleges)

GAUHATI UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 05

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Quality and Excellence in Higher Education (Institutional Level).
2. Workshop on Evaluation (State Level).
3. Recent Advances in Material Sciences and their Applications (National Level)

2.14 Significant Activities and contributions made by IQAC

- Classes on research methodologies for the students of 6th semester.
- Organizing seminar on every 4th Saturday of the month for the faculty members.
- Motivating the faculty members to apply for and carry out MRPs.
- Motivating the faculty members to make the teaching –learning more interactive and interesting through power point presentation, participatory learning and other methods.
- Motivating the students to take up project works, home assignments, seminar paper writing and field visits.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
The college will go for NAAC accreditation (3 rd cycle)	The college was visited by the NAAC Peer team from 3 rd to 5 th October 2016 and was accredited by NAAC.
Opening of PG in chemistry and PGDCA course	Both the courses were opened in August 2016.
A new chemistry laboratory for PG classes to be set up.	The laboratory has been set up.
New classrooms to be set up for department of mathematics.	Two RCC classrooms and one room for the department of mathematics have already been constructed
A cricket academy will be started in Public-Private Partnership.	The same has already been started
Modern state of the art laboratory equipments will be procured under RUSA fund.	Modern state of the art laboratory equipments of Rs. 30 lakhs has been procured.

* Attach the Academic Calendar of the year as **Annexure 1**.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The Governing Body of the college approved the AQAR 2016-2017 and recommended the same for sending to the NAAC Office. The Governing body further made commitment to execute the plan of action proposed by the IQAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01			
PG	01	01		
UG	04	NIL	01	NIL
PG Diploma	01	01		
Advanced Diploma				
Diploma				
Certificate				
Others	05	NIL	NIL	NIL
Total	12	02	01	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure 2.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus of PG in Assamese and Chemistry was revised and CBCS was introduced in 2016-17.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
59	31	28	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

24

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	11							01	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest:
06

Visiting:
05

Temporary:
26

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	85	10
Presented papers	-	20	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college has adopted some innovative processes such as participatory learning. Students are asked to set question papers for Sessional Tests, which are later moderated by the teachers of the respective departments. A few faculty members have introduced phone (Whats App) groups to keep in touch with and provide solution to the academic problems of the students. The college has tried to improve the learning outcomes through subject videos, field studies, seminars, etc.

2.7 Total No. of actual teaching days during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

None

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development

04

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	178	4%	32%	38%	20%	94%
B.Sc.	64	7%	21%	25%	-	53%
B. Com.	03	-		67%	33%	100%
B.C.A.						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC helps the administration for a smooth and effective implementation of teaching-learning process. IQAC collects the Teaching Plans and Monthly Performance Report of the faculty members. It also monitors the teaching learning process through the students' feedback. Principal goes through the analysis of the feedback and takes necessary steps. Moreover the IQAC has initiated the Academic Audit of the faculty members.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	02
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others (STC, etc.)	85

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	02	NIL	02
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC of the college organizes workshops on information about project funding agencies like UGC, DST, DBT, etc. for inviting proposals for research.
- IQAC of the college gives information to the faculty members about the upcoming seminars/ conferences/ workshops etc.
- IQAC of the college appeals to and often assists the faculties in preparing the project proposals to be submitted to different funding agencies.
- IQAC has proposed to constitute Departmental Research Committee to augment the research culture among the faculties and the students.
- IQAC organizes seminar on every 4th Saturday of the month for the faculty members

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		2
Outlay in Rs. Lakhs	-	22,61,800/-		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	5	2335000/-	
Outlay in Rs. Lakhs	10,37,778/-	1297222/-	2335000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	05	-
Non-Peer Review Journals	05	01	15
e-Journals	-	-	
Conference proceedings	-	01	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-2017	DST & UGC	35,43,600/-	24,46,800/-
Minor Projects	2013-2017	UGC	23,35,000/-	19,25,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences/seminars organized by the Institution

Level	International	National	State	University	College
Number		03	01		01
Sponsoring agencies		UGC	State govt.		Management of the college.

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="50"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.22 No. of students participated in NCC events:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text" value="01"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text" value="16*"/>	International level	<input type="text"/>

*B Level Exam pass :12

C Level Exam pass: 04

3.25 No. of Extension activities organized

University forum	<input type="text" value="NIL"/>	College forum	<input type="text" value="NIL"/>
NCC	<input type="text" value="03"/>	NSS	<input type="text"/>
		Any other	<input type="text" value="NIL"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The college has adopted a village (Jhararpar Part IV-Raipara) under Dhubri subdivision and initial survey has been conducted in this regard. Plantation and Health Awareness programmes were carried out at this village.
- The college has also constructed a Girls' Toilet at Tiamari Middle English School.
- Under the mission of 'Swachh Bharat Abhiyan', the college has organised Street Drama and cleaning programme to sensitise the people of the locality about health and hygiene.
- The college has conducted and successfully completed a Computer Literacy programme at Dhubri District Jail, Dhubri.
- The select faculty members of the college took classes in four H S schools of its neighbourhood. The service of these faculty members was appreciated and awarded by the Govt. of Assam.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	48 Bighas 4 Katha 12 Locha			
Class rooms	30	04	MP LAD fund	34
Laboratories	10	01	RUSA	11
Seminar Halls	01	Nil	-	01
No. of important equipments purchased (≥ 10 lakh) during the current year.		01	RUSA	01
Value of the equipment purchased during the year (Rs. in Lakhs)		30 lakh	RUSA	30lakh
Others	CCTV 12	08	State Govt and College Development Fund	20

4.2 Computerization of administration and library

- Computerization of the college administration has been done with the softwares i) Tally and ii) Academia Students' Admission Software and On Leave Management Software.
- Central library has been computerised with SOUL and Dspace.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	34015	2474409/-	967	389381/-	34982	2863790/-
Reference Books	10507	1350383/-	148	115802/-	10658	1466185/-
e-Books	97570	N- LIST(INF LIBNET),	i)3135000 Titles	i)N-LIST (INFLIB NET),	3232570 + Titles	Membership Fee of N- LIST

		Funded by UGC	ii) 3158	Funded by UGC ii) Free	ii)3158	Rs.5750/- ii) Free
Journals	29	43350/-	-	-	29	43350
e-Journals	14	Free	6000+ Titles	i)N-LIST funded by UGC	6014+ Titles	Membership Fee of N-LIST Rs. 5750/-
Digital Database			3 i) N-LIST(INFLIBNET), funded by UGC ii)Library Automation iii) Digital Library	i)Member Ship fee of N-LIST Rs. 5750/- ii)Rs. 125000/- iii) Rs. 200000/-	3 i) N-LIST(INFLIBNET), funded by UGC ii)Library Automation iii) Digital Library	i)Member Ship fee of N-LIST Rs. 5750/- ii)Rs. 125000/- iii) Rs. 200000/-
CD & Video	51(CD)	Free	36(CD)	Free	87(CD)	Free
Others (Magazine)			14	7260/-	14	7260/-
Software			2 i) SOUL for Library Automation ii) Dspace, for Digital Library	i)Free (INFLIBNET) ii) Open Source Software	2	i)Free(INFLIBNET) ii) Open Source Software

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	73	02	20mbps	01	01	02	21	GU IDOL study centre
Added	10		04mbps	01	01			
Total	82	02	24mbps	02	02	02	21	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation(Networking, e-Governance etc.)

<p>Training Programmes: Teaching staff 01 Non-teaching staff 01</p> <p>Both students and teachers are provided internet access through browsing centre at the Central Library of the college.</p>

4.6 Amount spent on maintenance in lakhs:

	21.67
i) ICT	1.23
ii) Campus Infrastructure and facilities	11.69
iii) Equipments	0.59
iv) Others	8.16
Total:	21.67

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Soon after the admission, students are oriented about different support services such as facilities available in the Central Library of the college and at the Health Care Centre of the College etc.
- IQAC of the college organizes classes for the Sixth Semester students to teach them how to prepare a project / write a dissertation.

5.2 Efforts made by the institution for tracking the progression

- Students' progress is tracked academically and through co-curricular activities.
- The departments of the college assigned Assignments to the students and organized seminars for the students. The college also conducted Sessional Tests for continuous evaluation. The IQAC monitors the progress of the course through the Monthly Progress Report of the faculty members.
- Mentoring has been introduced to understand and solve academic and personal problems of the students.
- The attendance of the degree students (BA, BSc, BCom) has been calculated and those who have below 75 % have been counselled and persuaded to attend the classes regularly. The result was very good.
- Annual College Week Festival has been organised with the aim to provide a platform to the students to showcase their talents in sports, music, drama and other fine arts. On the basis of their performances, students are selected for participation in University, state and national level events.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2197	49		1275

(b) No. of students outside the state

24

(c) No. of international students

NIL

Men	No	%	Women	No	%
	1503	67		743	33

Demand ratio 4:3 Dropout % 39.19

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1748	100	17	280	01	2146	1777	127	19	323	--	2246

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- A two day long workshop on Personality Development was organized on 19th & 20th of August, 2016 by the Career Counselling & Placement Cell of B N College in association with the D C Crackers, Gurgaon, Haryana for the Degree 5th semester students. Mr Aftab Azim acted as the resource person. A total number of 149 students attended the programme. In their feedback students said that they were benefitted by this programme.
- An entrepreneurship skill development programme was conducted by the Access to Success, Research & Training Institute, Dhubri for the Degree students of our college on 11th August, 2016 in which Mr Aniruddha Ray acted as the resource person. More than 156 students participated in the programme.
- Female Health Awareness Programme and Karate Training Camp for Women Students.
- Degree students of the college were provided information about various post graduate and other courses and their career options on 2nd May, 2015.

No. of students benefitted

185

5.7 Details of campus placement

NIL

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Different awareness programmes and counselling sessions are organised by the Women Cell of the college, where women students are made aware of potentiality of and opportunities of women. Both girls and boys are sensitised about the value and importance of mutual respect.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

NIL

National level

International level

No. of students participated in cultural events

State/ University level

10

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

NIL

National level

NIL

International level

NIL

Cultural: State/ University level

NIL

National level

NIL

International level

NIL

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	72	Rs. 92,900/-
Financial support from government	295	Rs.9,14,130/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision and mission of the institution is:

- Provide higher education to the people of this remote and backward area which is lagging behind educationally as well as economically.
- The institution aims to provide quality education for the uplift of the society.
- Remove social and cultural barrier.
- Promote national integration.
- Adaptation of the objectives of the higher education policies of the nation.

6.2 Does the Institution has a Management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum of the UG classes is prepared by the affiliating university (Gauhati University). However, a few faculties are the member of the committee of Course of Studies (CCS) of Gauhati University, who participated during the respective meetings and contributed to the development and modification of the syllabus and curriculum.

6.3.2 Teaching and Learning

- The faculties prepare their Teaching Plans and submit the same to the IQAC within 10 days of the commencement of a semester.
- The faculties submit their Monthly Performance Report to the IQAC in the first week of every month.
- The principal of the college with the help of IQAC compares the Teaching Plans and the Monthly Performance Report of a particular teacher, and if necessary, discusses the matter in the Academic council (comprising all HODs).
- Teachers are encouraged to use ICT as their teaching aids to make their classes more interesting and effective. For this, the college provides necessary infrastructure, namely, PC, laptop, LCD projectors, smart board, etc. to the departments.
- Many teachers prepare the study materials and distribute the same to the students.
- Feedbacks from the students on the performance of the faculty are collected and analyzed. The same is placed before the Academic Council for necessary action.

6.3.3 Examination and Evaluation

- The college conducts the end semester examinations as per schedule of the affiliating university.
- The college administration takes all the necessary steps for fair examinations.
- The college has been regularly chosen as the Spot Evaluation Zone by the Gauhati University. The college teachers evaluate the scripts as required.
- The college conducts sessional examinations for continuous evaluation.

6.3.4 Research and Development

- The faculties are encouraged to avail Teacher Fellowship under FIP of UGC to pursue the research activities.
- The college makes available a good number of research journals and related materials in the central library.
- The college also encourages the faculties to participate in various seminars/conferences/workshops etc. Where they can exchange their views with the peers on the frontier knowledge.
- The Research committee of the college helps the teachers who want to apply for projects to various funding agencies, viz., UGC, DST, DBT, CSIR etc. The committee provides all necessary infrastructures (including laboratory, internet, Xerox machine etc.) to the teachers who undertake research project.
- The college publishes two peer reviewed Research Journals (One for Science and another for Humanities and Social Sciences).

6.3.5 Library, ICT and physical infrastructure / instrumentation

- A new room has been constructed to accommodate the IQAC of the college.
- Drainage and Internal roads of the college have been improved.
- The College Canteen has been renovated.
- Some more Library books have been procured.
- A Reading Room with a seating capacity of 80 students at a time has been constructed.
- Two large classrooms and two new departments have been constructed.
- A PG laboratory for Chemistry department has been set up.

6.3.6 Human Resource Management

- The college authority encourages the faculties to pursue research works that help them to update in the frontier area of knowledge.
- Along with a good number of research journals, various daily news papers, magazines and news bulletins are subscribed to help the staffs.
- The college has organizes three workshops/ training programmes and three National Seminars for quality improvement of the faculty and the staff.
- 20 faculty members presented research papers in National Seminars.
- 85 faculty members participated in National Seminars

6.3.7 Faculty and Staff recruitment

- The college seeks permission from Department of Higher Education, Assam to conduct the interview for selection of staff.
- The advertisements for the recruitment of faculty and non-teaching staff are published in the local and national news papers.
- The selection of the teaching and non-teaching staff is conducted according to the rules of the Govt. of Assam.

6.3.8 Industry Interaction / Collaboration

None

6.3.9 Admission of Students

- Students are admitted into 1st Semester B.Sc. / B.A./ B.Com. and BCA classes strictly on merit basis.
- The date of admission and other related information is announced in college notice board and through local media (both print and electronic). Moreover the same is uploaded in the college website for wide circulation.

6.4 Welfare schemes for

Teaching	Thriffs, Credit cooperative Society for Staff.
Non teaching	Thriffs, Credit cooperative Society for Staff.
Students	Students Aid Fund.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	G U Experts	-	-
Administrative	√	G U Experts	NIL	NIL

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association has held meetings and suggested some improvement in the infrastructure of the college.

6.12 Activities and support from the Parent – Teacher Association

Two Parent-Teachers meets have been held and it has been decided to ensure the participation of the students in teaching-learning process as well as in other extra-curricular activities of the college.

6.13 Development programmes for support staff

Training programme on Online Bill Submission

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Campaign on “Say no to plastic”.
- Saplings have been planted in the campus.
- SWACHCHA BHARAT ABHIYAN through different activities such as ‘Street Drama’, and Environment Awareness Programme has been carried out.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Presentation of seminar papers by both students and faculty members has been made compulsory. It has created a research atmosphere in the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The college was visited by the NAAC Peer team from 3rd to 5th October 2016 and was accredited by NAAC.

PG in Chemistry and PGDCA were opened in August 2016.

A new laboratory for PG in Chemistry has been set up.

Two RCC classrooms and one room for the department of Mathematics have already been constructed

A cricket academy has already been started in the public partnership model.

Modern state of the art laboratory equipments of Rs. 30 lacs have been procured.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Mentoring
2. Saturday Seminar

**Provide the details in annexure 3.*

7.4 Contribution to environmental awareness / protection

- Campaign to 'say **No** to Plastics'.
- Creating environmental awareness among students.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Optimum infrastructure and space for development
- Qualified and experience permanent faculty
- Cordial relationship among the stakeholders
- Rich past and good reputation
- Functioning in plural and multicultural atmosphere
- Hostel facilities for both girls and boys
- Central library with good number of books and internet facilities
- Health care unit for staff and students
- Good student enrolment

Weakness

- NSS and NCC needs strengthening
- Inadequate indoor sports facilities
- Insufficient office staff

Opportunities

- Developing scientific temper and research culture
- Strengthening interdisciplinary study to enhance creatively
- Offering need based and short term career orientation programme
- Modernised library services

Challenges

- Migration of students to other part of the state as well as country
- Absence of career based vocational courses
- Opening of more private institutions in neighbouring areas

8. Plans of institution for next year

- New classrooms to be constructed.
- A language laboratory to be constructed.
- Toilets to be renovated.
- Textbooks and reference books on recent development be purchased and made available at the central library for the students and the teachers.
- Initiative to be taken to appoint new faculty in the vacant posts as early as possible.
- National/international seminars to be conducted.
- Curriculum enrichment courses to be introduced.
- B. Voc Course in IT to be introduced.
- Sports facilities to be further strengthened.
- Coaching classes to be commenced in collaboration with Career Counselling and Placement cell.

Name: MR. NOOR HUSSAIN



Signature of the Coordinator, IQAC

Name: DR. DHRUBA CHAKRABORTTY



Signature of the Chairperson, IQAC
